



CLANCY CATHOLIC COLLEGE

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15th September, 2016

Dear Year 12 Students and Parents/Caregivers,

Sydney Catholic Schools have recently made schools aware of changes have made to the rollover processes for student email accounts. This has specific implications for Year 12 students who may have used their @sydstu.catholic.edu.au email accounts to register with the Board of Studies for their ATAR and HSC results. The rollover will also impact access to resources within students' Google Drives.

To ensure Year 12 students are prepared for the rollover, we are asking students to register with the Board of Studies to receive their ATAR and HSC results using a **personal email account**. Students **should not use their @sydstu.catholic.edu.au email accounts to register for their results**. This should be done as soon as possible. You do this using **Students Online linked here:** <https://studentsonline.bos.nsw.edu.au/go/login/&returnURL=studentdetails/>. If you have forgotten your details, please contact the Helpline on 1300 13 83 23.

Additionally, once the rollover occurs, students will no longer be able to access work in their drives using their @sydstu.catholic.edu.au accounts. In order to keep a copy files within their Google Drive students can use Google Takeout. This can be accessed from <https://www.google.com/settings/takeout>. As long as students are signed into their accounts, it will take you through a series of prompts that will enable students to keep their work. It is recommended that students do this once they have completed all of their HSC exams and signed out of the College.

If you have any questions, please contact Lauren Batty at the College or email lauren.batty@syd.catholic.edu.au.

Yours faithfully,

Mrs. Lauren Batty
eLearning Coordinator

Mr. Michael O'Beirne
Year 12 Coordinator

Mr. David Forrester
Assistant Principal